

Nigerian Institute of Public Relations

(Established in 1963 and chartered by Degree 16 of June 1990)



Professionalism & Excellence

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APPLICATION FOR UPGRADING OF MEMBERSHIP

IMPORTANT: PLEASE READ THE ATTACHED GUIDANCE NOTES BEFORE COMPLETING THE FORM AND SUBMIT COPIES OF CREDENTIALS.

PART A

Please submit copies of additional credentials since last application.

I, _____ hereby apply for the upgrading of my membership of the Nigerian Institute of Public Relations and attest to the accuracy of the information contained in this application. I agree to accept the Institute's decision regarding this application. I also agree to submit any further evidence that may be required and to attend a personal interview, if so invited. If Upgraded, I agree to do all my power to maintain and enhance the prestige of public relations practice and to adhere to the Code of Ethics.

Dated this _____ day of _____ 20 _____ Signed _____

GSM No: _____ E-mail Address: _____

INSTITUTE RECORD
Date Application Recorded: _____
N5,000.00 Upgrading Fee Paid & Receipt
No: _____
Present grade: _____
Date of Present grade: _____
Upgraded: _____
On: _____

PLEASE NOTE THAT THIS FORM BECOMES INVALID IF YOU DO NOT RETURN IT WITHIN ONE YEAR FROM THE DATE OF PURCHASE.

SURNAME OF APPLICANT: _____

FIRST & MIDDLE NAME: _____

DATE OF BIRTH & AGE: _____

JOB TITLE/POSITION HELD: _____

DATE APPOINTED: _____

RESPONSIBLE TO: _____

ORGANIZATION: _____

BUSINESS ADDRESS (LOCATION AND POSTAL) _____

NATURE OF ORGANISATION'S BUSINESS OR ACTIVITY: _____

TURNOVER OF YOUR ORGANISATION: _____

TOTAL NUMBER OF EMPLOYEES: _____

NUMBER OF EMPLOYEES IN YOUR DEPT/SECTION/UNIT: _____

DO YOU DEVOTE SOME/ALL YOUR TIME TO PUBLIC RELATIONS PRACTICE: _____

EXPLAIN NATURE OF DUTIES: _____

IS YOUR PUBLIC RELATIONS WORK RECOGNISED BY YOUR ORGANIZATION AS YOUR PRIMARY FUNCTION? _____

CURRENT GRADE OF MEMBERSHIP: _____

DATE ELECTED TO THAT GRADE: _____

ADDITIONAL QUALIFICATIONS/MEMBERSHIP OF PROFESSIONAL BODIES SINCE LAST APPLICATION: _____

REASON WHY YOU SHOULD BE UPGRADED: _____

PART B

History of Applicant: Appointments since last application (in chronological order)

For NIPR Use Only	Dates (Month and Year)	Organisation and Address (Location and Postal)
	From:.....	
	To:.....	Telephone no:

Appointment and to whom reporting:

Specific public relations duties:

For NIPR Use Only	Dates (Month and Year)	Organisation and Address (Location and Postal)
	From:.....	
	To:.....	Telephone no:

Appointment and to whom reporting:

Specific public relations duties:

PART C

Other Relevant Information:

PART D - ENDORSEMENT

I have read the statement made by the applicant which are to the best of my knowledge and belief correct. I have studied the guidance notes and from my present knowledge consider that the applicant's qualification warrant consideration being given by the Membership

I hereby vouch as to the good character and general suitability of the applicant. I further agree to provide the Membership Committee with any further guidance it may require.

All applications must be accompanied by a remittance covering the Upgrading Fee (N3,000.00) and the annual Subscription appropriate to the particular category of membership should be paid upon admission.

Amount forwarded in Cash/Cheque (if in cheque, quote Bank & Cheque No.)

**FOR NIPR OFFICIAL USE ONLY
STATE CHAPTER RECOMMENDATION**

Name of Chapter

New Grade recommended for applicant: _____

Name in capital letters: _____ Signature & Date: _____

Office held in Chapter: _____

Membership Grade: _____ Organisation: _____

MEMBERSHIP & ACCREDITATION COMMITTEE

Date Processed: _____

Admitted/Rejected or Deferred (with reasons): _____

If admitted, state Category: _____

Name & Signature of Chairman: _____

Name and Signature of Secretary: _____

Other Comments: _____

PRESIDENT'S REMARKS: